

VIENNA, 19-20 NOVEMBER 2024

WWW.LANGUAGE-INTELLIGENCE.COM



LI2024 SPEAKERS' GUIDELINES

Thank you for speaking @ **LANGUAGE INTELLIGENCE 2024** and for carefully reading the following!

Duration

Each speaker will have a 20 minutes speaking slot. Due to a very tight programme, we will be monitoring speaking times very closely and will cut off speakers who do not respect their speaking time allocation. Please prepare your presentations accordingly. If you care for interactivity, we recommend you foresee 3-5 minutes for discussion at the end of your presentation.

Presentations

We accept presentations in POWERPOINT or PDF format (4:3 or 16:9). All presentations must be sent to us by e-mail in advance of the event, i.e. for LI2024, at the latest by **Friday 15 November 2024, 6 p.m.** If your presentation comprises audio or video, please let us know in advance. → **ATTENTION**: We do not accept presentations on USB sticks at the venue! Furthermore, it is excluded to connect a third-party computer to the conference system.

Speakers' profiles

Conference attendants are keen to check out the profiles of speakers. Therefore, we will ask you to provide a short presentation abstract (max. 10-12 sentences), biography (max. 10-12 sentences), picture (300dpi) and link to your LinkedIn account if available. In submitting a speaker's proposal, you agree that this data may be published on the conference website and via our promotional channels.

Publication / data protection

Presentations will be published after the conference on the conference website. Please do not include in your presentation elements you do not wish to see published. In addition, speakers and attendance will be photographed. In submitting a speaker's proposal, you agree that your data may be published on the conference website, via our promotional channels and that we may use it to communicate with you.

Registration & conference fee

Upon acceptance of your speaking proposal, you will be required to register on our registration website with a 40% discount code. In exchange, you will receive your conference ticket providing access to all conference sessions and networking events.

Any questions? Please contact **Philippe Wacker, Executive Director, LT-Innovate**
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